

**2018-2019 ENRICHMENT PROGRAM-Toddlers, Kids & Teens Enrollment Form**

**“Please submit enrollment form with a Non-Refundable Registration Fee ”**

	STUDENT 1	STUDENT 2	STUDENT 3	STUDENT 4
FIRST NAME				
LAST NAME				
BIRTHDAY				
GENDER	Male/Female	Male/Female	Male/Female	Male/Female
AGE ON September 1st	Yrs.   Months	Yrs.   Months	Yrs.   Months	Yrs.   Months
GRADE AS OF SEPT. 2018				
<b>FAMILY EMAIL</b>				

Address	Town	Zip	Home Phone#
Mother's Name	Cell Phone#	Work Phone#	Occupation
Father's Name	Cell Phone#	Work Phone#	Occupation
Emergency Contact/ Other than parent	Phone#	Relationship to Child:	

**Health Problems, Allergies, or other important information:** Please list any allergies, health concerns, or other important information we should know about your child. Please make sure your child's teachers and the program Director understand the severity of any allergies: \_\_\_\_\_

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**Does your child have any behavioral challenges?** \_\_\_\_\_

Is your child currently receiving services currently? Yes\_\_No \_\_\_\_

If yes, please explain: \_\_\_\_\_

**How did you hear about AAS? (PLEASE CHECK ALL THAT APPLY)**

Family/Friend/Teacher Referral                       Flyer/Postcard Mailer  
 Walked/Drove By     Yelp  
 Online (Google search, etc.)                               Newspaper Ad  
 Fundraiser/Community Event                               Facebook/Instagram/Twitter/Social Media  
 Other: \_\_\_\_\_

If you were referred by an AAS family, please list them here (one family only): \_\_\_\_\_

**¡Welcome to the All About Spanish Family!**

# ENRICHMENT PROGRAM: 09/07/18-06/25/19

**18 Months-2.11 YEARS OLD-MOMMY & ME PROGRAM** (Registration fee \$40)

(Child Must be 18 months by December 1, 2018)

FRIDAY 10:45-11:30 AM \_\_\_\_\_ SATURDAY 9:30-10:15 AM \_\_\_\_\_ **1 DAY: \$900**

<b>3-4 YEAR-OLD PROGRAM</b> (Registration fee \$40) (Student Must be 3 by September 1, 2018)	<b>5-7 YEAR-OLD PROGRAM</b> (Registration fee \$150) (Student Must be in Kindergarten by September, 2018)	<b>8-10 YEAR-OLD PROGRAM</b> (Registration fee \$150) (Student Must be in 3 <sup>rd</sup> Grade by September, 2018)
MONDAY 4:30-6:30 PM _____ FRIDAY 4:30-6:30 PM _____ SATURDAY 9:15-11:15 AM _____  <b>1 DAY: \$1455</b> <input type="checkbox"/> <b>2 DAYS: \$2755</b> <input type="checkbox"/>	MONDAY- <b>Level I</b> 4:30-6:30 PM _____ MONDAY- <b>Level II</b> 4:30-6:30 PM _____ THURSDAY- <b>Level I</b> 4:30-6:30 PM _____ THURSDAY- <b>Level II</b> 4:30-6:30 PM _____ FRIDAY- <b>Level I</b> 4:30-6:30 PM _____ FRIDAY- <b>Level II</b> 4:30-6:30 PM _____ SATURDAY <b>Level I</b> 9:15-11:15 AM _____ SATURDAY <b>Level II</b> 9:15-11:15 AM _____  <b>1 DAY: \$1455</b> <input type="checkbox"/> <b>2 DAYS: \$2755</b> <input type="checkbox"/>	MONDAY- <b>Level I</b> 4:30-6:30 PM _____ MONDAY- <b>Level II</b> 4:30-6:30 PM _____ FRIDAY- <b>Level I</b> 4:30-6:30 PM _____ FRIDAY- <b>Level II</b> 4:30-6:30 PM _____ SATURDAY - <b>Level I</b> 11:30 AM-1:30 PM _____ SATURDAY- <b>Level II</b> 11:30 AM-1:30 PM _____  <b>1 DAY: \$1455</b> <input type="checkbox"/> <b>2 DAYS: \$2755</b> <input type="checkbox"/> <b>3 DAYS: \$3648</b> <input type="checkbox"/>

**11-13 YEAR-OLD- PROGRAM** (Registration fee \$150)

(Child Must be in 6<sup>th</sup> Grade by September, 2018)

SATURDAY- **Level I** 11:30 AM-1:30 PM \_\_\_\_\_ SATURDAY-**level II** 11:30 AM-1:30 PM \_\_\_\_\_ **1 DAY: \$1455**

<b>HERITAGE &amp; BILINGUAL SPEAKERS -Intermediate</b> <b>5-7 YEAR OLD PROGRAM</b> (Registration fee \$190) <b>(TUESDAY AND/OR THURSDAY)</b>	<b>HERITAGE &amp; BILINGUAL SPEAKERS-Intermediate</b> <b>8-10 YEAR OLD PROGRAM</b> (Registration fee \$190) <b>(TUESDAY ONLY)</b>	<b>HERITAGE &amp; BILINGUAL SPEAKERS-Intermediate</b> <b>11-13 YEAR-OLD PROGRAM</b> (Registration fee \$190) <b>(TUESDAY OR THURSDAY)</b>
TUESDAY- <b>Level III</b> 4:30-6:30 PM _____ THURSDAY- <b>Level III</b> 4:30-6:30 PM _____ <b>1 DAY: \$1455</b> <input type="checkbox"/> <b>2 DAYS: \$2755</b> <input type="checkbox"/>	TUESDAY- <b>Level III</b> 4:30-6:30 PM _____ TUESDAY- <b>Level IV</b> 4:30-6:30 PM _____ <b>1 DAY: \$1455</b> <input type="checkbox"/>	THURSDAY- <b>Level III</b> 4:30-6:30 PM _____ TUESDAY - <b>Level IV</b> 4:30-6:30 PM _____ <b>1 DAY: \$1455</b> <input type="checkbox"/>

**LEVEL I= LOW-MID BASIC    LEVEL II= MID-HIGH BASIC    LEVEL III=LOW-MID INTERMEDIATE    LEVEL IV= MID-HIGH INTERMEDIATE**

**STUDENTS EARN REWARDS AS THEY MOVE UP THE LANGUAGE LADDER**

**Spanish Proficiency Ladder System According to the American Council on the Teaching of Foreign Languages (ACTFL) for children ages 5+.**

- Novice-LOW (NL) NOVATO I
- Novice-MID (NM) NOVATO II
- Novice-HIGH (NH) NOVATO III
- Intermediate-LOW (IL) APRENDIZ I
- Intermediate -MID (IM) APRENDIZ II
- Intermediate-HIGH (IH) APRENDIZ III
- Advanced-LOW (AL) AVANZADO I
- Advanced-MID (AM) AVANZADO II
- Advanced-HIGH (AH) AVANZADO III
- Superior (S) EXPERTO
- Distinguished (D) DISTINGUIDO

**\*\*We offer Private Lessons for students who are above the average Intermediate level class.\*\***

## POLICIES & PROCEDURES

### Registration is Annual

\_\_\_\_\_ Monthly tuition is based on a 36-week year (September-June). AAS is closed on most school calendar holidays/recesses. The average lessons per month are 4. In the long months, it will be 5 lessons and in the short months, it will be 3 lessons. The tuition is the same each month.

### Tuition

\_\_\_\_\_ All payments are processed by pre-authorized CREDIT CARDS/CHECKS/CASH on the 1<sup>st</sup> or 15<sup>th</sup> of the month. Lessons are \$145.50 per month for weekly 120-minute lessons (ages 2-13) and \$90 per month for weekly 45-minute lessons (ages 18 months-2.11.) Tuition is **NEVER PRO-RATED** or **REDUCED** for ABSENCES, SICKNESS, VACATIONS and program closings due to INCLEMENT WEATHER.

### Discount

\_\_\_\_\_ Sibling Discount: 2<sup>nd</sup> child 10% off lesser tuition, 3<sup>rd</sup> child 15% off lesser tuition and 4<sup>th</sup> child 20% off lesser tuition. Police/Fire/Military Discount: 10% discount for children of Police Officers, Fire Fighters, and Military Personnel. Early Bird Discount: 10% discount for students enrolled by 06/24/18. Total Payment Discount: 5% discount for accounts paid in full by 09/01/18 (cash or check only.) Half Payment Discount: 3% discount for accounts paid in 2 payments; 1/2 payment by 09/01/18 and 1/2 payment by 02/01/19 (cash or check only.) **Only ONE discount can be applied per STUDENT and CANNOT be COMBINED with any other OFFER.**

### Discontinuing Lessons

\_\_\_\_\_ Class space is reserved for each student. If a student discontinues there will be a CHARGE for classes ATTENDED or UNATTENDED up to 30 days AFTER a withdrawal letter is given to AAS indicating date of notice and the last date your child will attend our program. Please note that "30-days" represents 4 weeks tuition.

### Make-Ups

\_\_\_\_\_ Only 2 Missed classes per year per student are allowed, but **ONLY** upon availability. If a make up is missed, there is NO rescheduled make-up. Snow make-up days will be offered for program closings due to INCLEMENT WEATHER (See calendar for dates.) Missed classes cannot be carried over to the next session.

### Conduct

\_\_\_\_\_ For the safety and general welfare of all students, ALL ABOUT SPANISH reserves the unrestricted right to remove a student whose conduct or influence, in the opinion of the director, is inimical to the best interest of the program.

### Care of Students

\_\_\_\_\_ Our program is NOT RESPONSIBLE for before and after care of students. Please **DO NOT leave children under age 8 UNATTENDED**. Students are not to be left at AAS for excessive time period of 5+ minutes before or after lessons.

### Injuries

\_\_\_\_\_ Parents, legal guardians of minors, students and adult students waive the right to any legal action for any injury sustained on AAS property resulting from normal activity or any other activity conducted by the students or their siblings before, during, or after lesson time. All About Spanish is **NOT RESPONSIBLE** for any damage done to vehicles.

### Sickness

\_\_\_\_\_ Should a child suffer an injury or illness while in the care of All About Spanish, and the program cannot reach a parent/caregiver by phone immediately, All About Spanish has permission to secure medical attention and care for the student as may be necessary.

### Pick-Up

\_\_\_\_\_ Young children must wait for their parents to be picked up inside the building. Older children must wait inside the building until they see their parents if the parents are not coming inside the building.

### Media

\_\_\_\_\_ Pictures and videos of our students are often posted weekly in our Facebook/ Instagram/Twitter accounts, website & newsletters occasionally. Please initial if you would like your child to be able to participate in pictures and videos. Please leave blank if you do not want your child's picture or video included.

**AUTHORIZATION AGREEMENT FOR ACH PAYMENTS**

(I) do hereby authorize the ALL ABOUT SPANISH Inc., hereinafter named the (COMPANY), to initiate recurring (debit or credit) entries to my (CREDIT CARD ACCOUNT) as indicates and named below as the depository financial institutions, hereafter named (FINANCIAL INSTITUTION). (I) Acknowledge that the origination of ACH transactions to (my) account must comply with the provisions of U.S. Law. Furthermore, if any such debits should be returned NSF, (I) authorize the COMPANY to collect such debits by electronic debit and subsequently collect a returned debit NSF fee of \$25 per item by electronic debit from my account identified below, and authorize all the above as evidenced by my signature below.

**DISCOUNT OPTIONS**

- Sibling Discount:** 2<sup>nd</sup> child 10% off lesser tuition
- Sibling Discount:** 3<sup>rd</sup> child 15% off lesser tuition
- Sibling Discount:** 4<sup>th</sup> child 20% off lesser tuition
- Police/Fire/Military Discount:** 10% discount for children of Police Officers, Fire Fighters, and Military Personnel
- Early Bird Discount:** 10% discount for students enrolled by 06/23/18
- Total Payment Discount (cash or check only):** 5% discount is applied to all accounts paid in full by September 1.
- Two Payment Discount (cash or check only):** 3% tuition discount is applied when tuition is paid in 2 payments; 1/2 payment by 09/01/18 and 1/2 payment by 02/01/19.

**Only ONE discount can be applied per STUDENT and CANNOT be COMBINED with any other OFFER**

**First Month's Tuition:** \_\_\_\_\_

Total first month's charge: \_\_\_\_\_ Date: \_\_\_\_\_ Please write your initials here approving charges: \_\_\_\_\_

Monthly on the 1<sup>st</sup>

Monthly on the 15<sup>th</sup>

Continues payments start date: \_\_\_\_\_ end date: \_\_\_\_\_ Payment amount: \_\_\_\_\_ (Monthly)

**"Payments are recurring and are deducted on the first of each month until the end date or withdrawal is requested."**

\_\_\_\_\_ **AUTO DRAFT FROM CREDIT CARD OR DEBIT CARD**

MC \_\_\_\_\_ VISA \_\_\_\_\_ AMERICAN EXPRESS \_\_\_\_\_ DISCOVER \_\_\_\_\_

Name of Cardholder: \_\_\_\_\_ Account Number: \_\_\_\_\_

Exp. Date: \_\_\_\_\_

CVV: \_\_\_\_\_

This authorization is to remain in full force and effect until the end date of this agreement or the COMPANY has received written notification from me of its termination in such time and in such manner as to afford the COMPANY and FINANCIAL INSTITUTION a reasonable opportunity to act on it.

It is agreed that any dispute concerning, relating, arising out of or referring to the subject matter of this contract shall be resolved exclusively by binding arbitration in Nassau County, New York according to the then existing commercial rules of the American Arbitration Association and the substantive laws of that state.

**I have read and agree to abide by the policies listed above and I hereby represent that I have full authority to sign this enrollment agreement and will be responsible for payments of all fees.**

**Name:** \_\_\_\_\_ **Signature of Parent/Guardian:** \_\_\_\_\_ **Date:** \_\_\_\_\_